

# REQUEST FOR ASSOCIATED RECEPTION OR WORKING GROUP MEETING

The Wildlife Society 29th Annual Conference  
November 6-10, 2022 // Spokane, WA

**DEADLINE FOR SUBMISSION: August 30, 2022**

All official conference events will be held at either the Spokane Convention Center or the attached Davenport Grand Hotel. There is no charge to you for the use of the meeting space, but you will be responsible for ordering and paying for any audio-visual, food or beverage that you may need for your function. **No outside food or beverage is allowed at the Grand or the Convention Center.** This is a hard and fast rule to which no exceptions will be made. By completing this form, you are acknowledging this policy. All food and beverage must be ordered through in-house catering. You will receive instructions on how to order food, beverage and audio-visual equipment along with your confirmation of space/date/time.

**All Working Group Meeting rooms will be set up in classroom style (rows of tables with chairs) and all Associated Reception rooms will be set up in reception style (scattered tables with chairs).**

Please list the name of your organization/agency, how you would like your event listed, and the approximate number of attendees you expect: \_\_\_\_\_

## WORKING GROUP OPTIONS

**Monday, November 7, 2022**

(Circle one): 7:00 – 8:30am      12:00 – 1:30pm

**Tuesday, November 8, 2022**

(Circle one): 7:00 – 8:30am      12:00 – 1:30pm

**Wednesday, November 9, 2022**

(Circle one): 7:00 – 8:30am      12:00 – 1:30pm

**Thursday, November 10, 2022**

(Circle one): 7:00 – 8:30am      12:00 – 1:30pm

## ASSOCIATED RECEPTION OPTIONS

**Monday, November 7, 2022**

(Circle if selecting Monday): 7:30 – 9:30pm

**Wednesday, November 9, 2022**

(Circle if selecting Wednesday): 7:30 – 9:30pm

List any meetings/symposia with which you would prefer not to overlap: \_\_\_\_\_

## CONTACT INFORMATION

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Send to: Kerrell Dunsmore, Consulting Meeting Planner, TWS  
E-mail: [kerrell@thenextgreatevent.com](mailto:kerrell@thenextgreatevent.com)  
Cell: 619-990-4172