



THE WILDLIFE SOCIETY

Leaders in Wildlife Science, Management and Conservation

EXHIBITOR RULES AND REGULATIONS

Exhibit Limitations: Exhibits may not project beyond the space allotted and aisles must be kept clear for traffic. Exhibits shall not obstruct the view of or interfere with access to other exhibits. Devices for reproducing sound or music may be restricted at the discretion of The Wildlife Society (TWS). Projection of sound beyond the confines of the exhibit is prohibited unless a request is submitted to and approved by TWS in writing prior to the conference.

Booth Assignment: The assignment or subletting of any part or all of an exhibit booth is prohibited unless a request is submitted to and approved by TWS in writing prior to the conference. TWS reserves the right to change the location of exhibition space and reassign exhibit booths if it determines such action is in the best interest of the conference.

Promotional Considerations: All promotional considerations for the printed Program Guide are subject to submission and receipt to The Wildlife Society by July 1. Submission after that date may not meet the print deadline and not be included in the printed guide.

Right of Refusal and/or Cancellation: TWS reserves the right to refuse the application of any organization not meeting the required standards, as well as the right to curtail exhibits or parts of exhibits that detract from the character of the conference. This also applies to displays, literature, advertising, novelties, souvenirs, and personal conduct. TWS reserves the right to cancel this agreement whenever it discovers that the exhibitor's display is not as described in this agreement or is incompatible, in the opinion of TWS, with the purposes of the conference.

Insurance and Hold Harmless Agreements: Fire, theft, liability and extended coverage insurance are not provided by TWS or The Galt House Hotel. Exhibitor may obtain such coverage at its own expense. Small and valuable exhibit materials should be packed each night and placed in a secure location. Exhibitor remains responsible for all property brought into the conference facilities and shall bear the sole risk of loss for that property. Exhibitor agrees to indemnify and hold harmless The Wildlife Society, The Galt House Hotel, and their agents and employees from any damages caused by theft or other perils normally covered by extended coverage, liability, theft, or fire policies. Exhibitor shall indemnify and hold harmless The Wildlife Society, The Galt House Hotel, their agents and employees, and co-sponsoring agencies for all claims, losses, liability, or damages for injury, death, or property damage that may arise from activities of the exhibitor, its employees, agents, invitees, and licensees.

Attorney Fees and Costs: Should any litigation arise out of this contract, the exhibitor shall pay all costs and reasonable attorney's fees incurred by TWS and/or the co-sponsoring agencies if TWS or the co-sponsoring agencies are the prevailing party. This provision shall extend to the costs and attorney's fees incurred at both the trial and appellate levels.

Taxes and Licenses: Exhibitor shall be responsible for obtaining any licenses, permits, or approvals required under local, state/province, or federal law applicable to its activity at the conference, including the use of copyrighted music. Exhibitor shall be responsible for obtaining any tax identification numbers and paying all taxes, license fees, or other charges that shall become due any governmental authority in connection with its activity at the conference.

Fire, Safety, and Health: Exhibitor agrees to accept full responsibility for compliance with city, county, state/province, and federal fire, safety, and health ordinances regarding the installation and operation of equipment. All exhibit materials and equipment must be reasonably located within the booth and protected by safety guards and devices where necessary to prevent personal accidents to attendees. Exhibitor hereby represents and warrants to TWS and co-sponsoring agencies that the exhibitor has taken all steps reasonably necessary to ensure the sound engineering and structural integrity in its exhibit design and the proper construction and safety of the exhibit itself, as erected.

Cancellations and Refunds: In the event of cancellation by the exhibitor, the following schedule of refunds will be followed:

- A 50% refund will be paid if written cancellation is received by **August 31, 2022**.
- No refunds will be made after **August 31, 2022**.
- In the event of cancellation by TWS, the amount to be refunded will be determined by TWS at the time of cancellation.